



LINKS CHILDCARE POLICIES & PROCEDURES

Infant Formula Policy

Last Review Date: 27.10.20

Policy No. 29

Issued: 2018

Policy Statement

Links Childcare is committed to the safe feeding of young babies. The policy below outlines procedures to ensure health and safety while feeding children infant formula.

Procedure

The following steps are followed when using powdered infant formula:

Step 1 Feeds should be prepared at home using the 70°C preparation method.

Step 2 Cooled feeds should be marked with the child's name and stored in the body of a refrigerator below 5°C until they are completely cold but no longer than 24 hours.

Step 3 Immediately prior to leaving for Crèche, the correct number of feeds should be taken from the refrigerator and placed in a clean cool-box or bag with a suitable number of ice blocks to maintain the feed at 5°C.

Step 4 On arrival at the crèche the feeds will be transferred from the cool bag or cool-box to a dedicated refrigerator in the crèche and maintained at 5°C or below. The fridge is equipped with a fridge thermometer to enable the temperature to be checked and adjusted if necessary.

Step 5 To feed, Educарers will remove one bottle just before it is needed. The bottle will be checked to ensure the name on the bottle corresponds to the baby. The feed will then be warmed to feeding temperature using a bottle warmer. The Educарer will ensure that the feed is not too hot by shaking the bottle and placing a drop of liquid on the inside of the wrist.

Step 6 Any feed that has not been consumed within 1 hour of preparation will be discarded.

Step 7 Unused feed will be discarded, and the used bottles rinsed in warm tap water.

Step 8 All feeding bottles will be returned at the end of the day when the baby is collected.

Step 9 Used feeding bottles should be cleaned and sterilised at home.

Review

Management, in consultation with staff, monitors and reviews the effectiveness of this policy yearly or as required.

Review Dates:	2018	2019	January 2020	October 2020
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