24. Nappy Changing Policy

Policy Statement

Links Childcare believes nappy changing is a time for both the Educarer and child to develop a bond while providing a safe and clean environment to carry out nappy changing. Links Childcare will ensure the child’s dignity is respected and that it is a positive experience for both staff member and child.

Principle

This policy is underpinned by the Childcare (Pre-school Services) Regulations 2006.

Procedure

- Ensure changing bay is fully equipped with all items needed
  - Aprons (these may be in the Room or the Changing Bay)
  - Gloves
  - Nappies
  - Creams (labelled)
  - Wet Wipes
  - Nappy bin
  - Aprons
  - Plastic Nappy Bag

- Wash Hands and ensure changing area is clean and in a usable condition.
- Place gloves on both hands and put on an apron (if not already on from the Room)
- Using safe Manual Handling techniques, place child on changing mat. Stand close to the child at all times, ensuring they are safe and happy throughout the entire process.
- Remove the child’s nappy and clean the child thoroughly using wipes or cotton wool.
- Remove the soiled nappy and wipes to one side. Place a new unused nappy under the child. Apply any creams necessary with gloved hand.
- When child is fully clothed, lift them off the changing area, again using safe manual handling technique, ensuring the child is secure and you are comfortable.
- Place nappies and wipes into plastic nappy bag and then into the bin.
- Fully clean down the changing area using disinfectant spray provided.
- Remove apron and gloves.
- Dispose of gloves and apron and wash hands thoroughly.
- Wash the child’s hands before leaving the changing bay unit.
- Always leave the changing bay clean and ready for the next child.

Review

Management, in consultation with staff, monitors and reviews the effectiveness of this policy yearly or as required.